

APPLICATION FORM

This application form must be completed in full. The more you tell us, the easier it is for us to know if you can fit within our company and within the position for which you are applying.



First name _____ Surname _____

Address _____

Postcode _____ City _____

Phone _____ Mobile _____ E-mail _____

Date of Birth _____ Nationality _____

Position applied for _____

Availability (Check One) Full-time Part-time Seasonal

If part-time, specify days and hours you are available _____

On what date are you available to start work _____

Do you have vacation arranged and if so please give details _____

EDUCATIONAL DETAILS

Date from _____ Date to _____

Qualification _____

School/College _____

Date from _____ Date to _____

Qualification _____

School/College _____



The Birch Hotel, Manchester Road, Heywood, Lancashire OL10 2QD

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EMPLOYMENT RECORDS AND REFERENCES

Date from _____	Date to _____
Position _____	
Employment name _____	
Duties and responsibilities _____	
Reason for leaving _____	

Date from _____	Date to _____
Position _____	
Employment name _____	
Duties and responsibilities _____	
Reason for leaving _____	

LANGUAGE SKILLS

LANGUAGE	MOTHER TONGUE	FLUENT	GOOD	BASIC
ENGLISH				

What are your special interest and hobbies? _____

Are there any other details you consider relevant to the position for which you are applying

Date _____ Signature _____